

LFPMLR 8.11  
DISCLOSURE OF RECORDS

The court clerk shall make available the public records of the court in accordance with the provisions of ARLJ 9, subject to the following provisions:

(a) The disclosure provisions of LFPMLR 4.7 shall govern all material discoverable under that rule. The disclosure of all other public records of the court shall be governed by the provisions of this rule.

(b) Requests for copies of the public records of the court must be in writing and must be received by the court clerk during the City's normal business hours prior to the commencement of court and a scheduled hearing on any matter for which copies are sought. The name, address and phone number of the person requesting copies of the public records of the court shall be in the written request for such records.

(c) Duplication Fees. The following fees are established for the duplication and preparation of documents, absent a judicial determination of indigency:

(1) Duplication of discoverable materials provided to the defendant or defendant's counsel per LFPMLR 4.7	No Charge
(2) Duplication of materials provided to the defendant or defendant's counsel by court order above and beyond the material required to be disclosed by LFPMLR 4.7 and duplication of all other public records of the court	
First page of any one document	\$ 1.00
For each succeeding page	0.50
(3) Certification of files/documents	5.00
(4) Duplication of part/whole tape (per tape)	10.00
(5) Preparing record of appeal to Superior Court	40.00

(September 1, 1994)

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